2017-2018 AFDO COMMITTEE CHARGES

Produce Committee

Chair: Byron Beerbower, FDA, Lansing, MI
*Chair: Erik Bungo, VA Department of Agriculture & Consumer Services, Richmond, VA
Chair: Cameron Smoak, AFDO

Charge 1: Attend the NASDA National Consortium for Produce Safety Program Development conference to ensure that AFDO is appropriately represented.

Discussion:

Recommendations:

Executive Committee Action:

Approval ☐ Disapproval ☐ Date _______________

Charge 2: Request updates from the Produce Safety Alliance regarding trainings held and certificates issued and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval ☐ Disapproval ☐ Date _______________

Charge 3: Request updates from the Sprout Safety Alliance regarding trainings held and certificates issued and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval ☐ Disapproval ☐ Date _______________

Charge 4: Appoint individual to serve as the AFDO Representative to the Produce Safety Alliance Executive Committee and offer assistance as needed.

Discussion:

Recommendations:

Executive Committee Action:

Approval ☐ Disapproval ☐ Date _______________

*Responsible for submission of reports
2017-2018 AFDO COMMITTEE CHARGES

**Charge 5:** Construct a 2-hour committee session during the allotted committee time spot with a final agenda for submission no later than March 1, 2018.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

<table>
<thead>
<tr>
<th>Approval</th>
<th>Disapproval</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Charge 6:** Assist Cameron Smoak, Jim Melvin and NASDA with creating and meeting deliverables of the NASDA grant and ensure that AFDO and NASDA work together to accomplish common goals.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

<table>
<thead>
<tr>
<th>Approval</th>
<th>Disapproval</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Charge 7:** Host quarterly calls with interested AFDO members to be a conduit for information exchange between the FDA and the states for produce related issues and concerns.

**Discussion:** Begin this process after recruiting committee members at the 2018 AFDO conference.

**Recommendations:** Calls should be made throughout the year that highlight the implementation of produce rules and individuals from the States should be highlighted to communicate issues and successes that are occurring. A rotating webinar series with ppts from States showcasing specifics would be beneficial.

**Executive Committee Action:**

<table>
<thead>
<tr>
<th>Approval</th>
<th>Disapproval</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Charge 8:** Network with other produce specific organizations and associations to promote AFDO and encourage/solicit ideas for educational materials to share with industry stakeholders.

**Discussion:**

**Recommendations:**

**Executive Committee Action:**

<table>
<thead>
<tr>
<th>Approval</th>
<th>Disapproval</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Responsible for submission of reports